

Section 8: Homelessness and Supported Accommodation Requests	
8a. Emergency Homeless Requests	
8a1.	Definition
	<p>Emergency Homeless Requests include:</p> <ol style="list-style-type: none"> 1. Homeless 16/17 year olds, this includes people who are temporarily staying with friends or family or are living in very overcrowded conditions, as well as people who are rough sleeping or living somewhere they have no legal right to stay. 2. 16/17 year old Looked After Child where there has been a placement breakdown. 3. Existing Supported Accommodation service user that has been asked to leave a service with 24 hours' notice following a major incident 4. Care Leavers
8a2.	Process
	<ul style="list-style-type: none"> • 16/17 homelessness cases will be allocated to Rapid Assessment Worker within an hour of receipt of referral and contact will be made within 2 hours. Wherever possible this should be face-to-face. • The Rapid Assessment Worker will establish whether the young person is in fact homeless and begin mediation with the family/current residence in appropriate cases – where possible to facilitate a return home. • The Rapid Assessment Worker will establish whether the young person does/does not wish to be looked after. • If the young person does not wish to be accommodated under Section 20 the Rapid Assessment Worker will capture as much information as possible about the young person in the A1. The Supported Accommodation Team will notify providers of a new A1. (Where the Young Person wishes to be accommodated under s20 the case is referred to MASH by the RAW). • The Supported Accommodation team will email the A1 to one or more suitable service/s. The Supported Accommodation Provider must accept all emergency referrals. • If no emergency accommodation is available the case is referred to MASH by the RAW • Where emergency accommodation is used the RAW will remain involved until a longer term housing solution is found. On-going mediation with the family will take place where it is safe and appropriate to do so. Daily contact will be made with the young person whilst they are in emergency accommodation. The Supported Accommodation Provider does not initiate a support plan or provide support whilst the young person is in emergency accommodation. • The Supported Accommodation Team will score the A1 and the young person will be added to the waiting list • Once the young person has moved into Supported Accommodation the Rapid Assessment Worker will close, with the Supported Accommodation Keyworker becoming the lead professional. If the case is particularly complex and needs a holistic assessment and coordination of services by an Early Help case manager then a request can be made directly to the EHCM team manager by the RAW or Supported Accommodation Team.

	<p>Young people open to the Assessment Team moving into an Emergency Bed space will be able to receive practical day to day support from a RAW worker for up to three weeks.</p> <p>Social Workers:</p> <ul style="list-style-type: none"> • Will remain the lead professional and will be responsible for completing any assessments such as the A1. • Will keep the case open for the duration of the RAW workers involvement for any young person in an Emergency bed space. <p>Raw Workers:</p> <ul style="list-style-type: none"> • Provide practical support for up to 3 weeks to young people aged 16/17 open to the social case assessment teams moving into an emergency bed space. This can include support to physically move in, get practical items they may need (clothes, toiletries, food), Support and accompany them to access any important or necessary appointments (ie DWP), offer some emotional support to help them settle. • All referrals need to be made via the Rapid Assessment locality email address and must include the manager. • The cases must be allocated to a RAW with a mosaic step open where their involvement is recorded. • The case will close to the RAW at the end of the 3 week support period
<p>8b. Planned moved requests</p>	
<p>8b1.</p>	<p>Definition</p>
	<p>Planned move requests include:</p> <ol style="list-style-type: none"> 1. The requirement for a supported accommodation place because of a planned move from Residential Care or Foster Care. 2. The requirement for a supported accommodation place because the young person has been “served notice” at their existing accommodation, but is not required to move out immediately. This may include but is not restricted to when parents are moving house, overcrowding situations, relationship breakdown.
<p>8b2.</p>	<p>Process when there is an existing CSC lead professional</p>
	<p>These will not be allocated within the Case Management Team. The Existing Lead Professional will complete the A1 and send to the Central Access Hub where the Supported Accommodation Team will liaise with the lead professional and manage communication with the providers, informing the lead professional when a place becomes available. The lead professional will be able to access a menu item from the interventions team - "supported accommodation transition package" - which would include practical support for moving in and some work on independent living/life skills.</p>
<p>8b3.</p>	<p>Process where there is no existing CSC lead professional</p>
	<p>The Young Person is not allocated to an Early Help Case Manager, a RAW worker will meet with the young person to establish why a planned move into supported accommodation is required and, establish if mediation is possible or look at other suitable housing options.</p>

	<p>If yp meets the criteria for tier 3, then referral will be made for EHCM If not, yp will remain on the waiting list for accommodation, but will not be an 'open' case for the RAWs, however the RAWs will be required to phone the young person once a fortnight to check their circumstances remain the same. If circumstances change leading to needing EHCM a referral will be made, or if the young person no longer requires supported housing, an email will be sent to notify the homelessness team to remove the young person from the waiting list.</p> <p>In most cases the keyworker at the supported accommodation service will become the lead professional once the young person moves into the accommodation. The keyworker will be able to access some menu items from the family service menu of intervention. Where there is a potential placement breakdown the provider can access additional support from the interventions team to help prevent the placement breaking down. If the placement does break down the supported accommodation provider will need to complete a new A1 and a discussion will take place at the supported accommodation panel around access into emergency accommodation.</p>
8b4.	Process where the young person is over 18
	<p>The A1 assessment will be completed by the referring agency. The Supported Accommodation Team will score the A1 and notify providers of its existence. The Supported Accommodation Team will manage communication with the providers and the provider will notify the client when a place becomes available for them. The Family Service will not provide direct support to these young people.</p>
8b5.	Process for 18+ care leavers
	<p>These young people are allocated a Personal Advisors (PA) from within CSC Leaving Care Team. The aftercare advisor will complete the A1. The Waiting List Manager will score the A1 and notify providers of its existence. The Supported Accommodation Team will manage communication with the providers, liaising with the PA to ensure the young person is suitably informed of their choices and is offered a place when one becomes available. The Family Service will not provide direct support to these young people.</p>