

Section 14: Child Employment, Chaperones and Entertainment Licences

14a Child Entertainment License

Child Entertainment Licences will be issued by the Child Employment and Entertainment (CEE) Manager within the South EH Case Management Team. These relate to young people aged 0 up until they officially leave compulsory schooling the last Friday in June, involved in both amateur and professional sector for tv, film, theatre modelling and paid sport.

Prior to issuing the license the CEE Manager will, where appropriate, complete checks with education, social care and early help services to ensure no conflict in relation to child wellbeing including education welfare and attendance. The school’s opinion on the application will be sought only where absence from school is required to perform. Checks will be carried out to ensure the entertainment regulations are being adhered to.

Unannounced inspections to the place of performance as well as the lodgings (where appropriate) will be undertaken to observe those young people performing in the authority, as well as the chaperones, ensuring adequate and appropriate care of the young performers.

Where a tutor is required due to the length of time out of education, checks may be undertaken of the appropriateness of the tutor and the content of the curriculum undertaken.

Copies of the Child Performance Licence will be issued to the licence holder, the host authority where the performance will take place and the parents/carers. Where appropriate a Body of Person’s license may be granted to an organisation, group or society well known to the local authority. Consideration of this can be requested via the CEE Manager.

14b Chaperone’s Licensing

Chaperone’s Licences in relation to the supervising of children in entertainment will be issued by the CEE Manager.

Prior to issuing the license the CEE Manager will complete DBS checks and, with the permission of the applicant will check children’s services databases to ensure that there is no known reason that the applicant is not suitable to chaperone children.

The CEE Manager will deliver regular training on Chaperoning including up to date safeguarding information and all new applicants for chaperone’s licenses and license renewals will be expected to attend.

14c	Child Employment Licensing
	<p>Child Employment Licences will be issued within 25 days of application to the CEE Manager.</p> <p>Work permits need to be issued within 10 working days of the young person starting work.</p> <p>Work permits are issued to those employers whose place of work is in the Nottinghamshire county council area.</p> <p>Prior to issuing the license the CEE Manager will, where appropriate, complete checks with education, social care and early help services to ensure no conflict in relation to child wellbeing. Where the employer is unknown to the local authority, or the type of work does not fit the criteria in the byelaws, a site visit and unannounced inspection may be undertaken.</p> <p>The permit will be issued and copies sent to both employer, school and parent/carers. The hours which the child is permitted to work will be detailed and unannounced inspections may be undertaken to ensure compliance.</p>
14d	Notifications of Child Employment or Child Entertainment without a license and/or without an appropriate licenced chaperone
	<p>Where there is a concern with regards to a young person under the age of 16 being in employment or undertaking an entertainment role without the knowledge of the local authority, notification should be made directly to the CCE Manager.</p> <p>Where such a notification is received the CCE Manager will undertake the following as required:</p> <ul style="list-style-type: none"> - Write to related parties to request further information - Support related parties to apply for appropriate licenses - Complete unannounced site visits and inspections - Refer to MASH where there are safeguarding concerns - Seek legal action in relation to non-compliance with the - above - Notify the local authority where the child is from for them to be able to follow up
14e	Related Documents
	<p>Children and Young Person’s England – The Children Performance and Activities Regulations 2014.</p> <p>The Child and Young Persons Act 1933 s37</p> <p>The Child and Young Persons Act 1963 s23-28</p> <p>NNCEE A Guide to Child performance Licensing 2016</p>